DVFV1

2013 – 2014 Dependent Verification Worksheet

Your 2013–2014 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

***1*. *It is strongly recommended that you select the IRS Data Retrieval option on your FAFSA*.** This option will streamline and expedite your verification process. If you do not use the IRS Data Retrieval Tool to provide tax information, and CofC requests a copy of you and your parent's tax return, you will be required to obtain an official tax transcript from www.IRS.gov and clicking on "Order a Transcript" or by calling 1-800-908-9946. You may also pick up a copy of your IRS Tax Return Transcript from your local IRS office.
2. Complete and sign this worksheet – you and your parent(s), if applicable.
3. Submit completed worksheet, and all documents to the CofC Financial Aid Office.

A. Student Information

Last Name, First Name, M.I. CofC ID

B. Family Information

List the people in your parent(s)' household, including:

- yourself and your parents ("parents" refers to the parent you lived with more during the past 12 months and, if applicable, **the person to whom that parent is married,** including a stepparent regardless of financial support) even if you don't currently live with your parents; and
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2013 through June 30, 2014, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and;
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2013 through June 30, 2014.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2013 and June 30, 2014, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Date of Birth	Relationship	College
		Self	**College of Charleston**

Office of Financial Assistance & Veteran Affairs
66 George Street Charleston, SC 29424
www.cofc.edu/finaid
P:843.953.5540 F:843.953.7192
financialaid@cofc.edu

Print Last Name, First Name, M.I. **CofC ID**

C. Student Tax Forms and Income Information

1) Check only one box below:

- ☐ Check here if you completed the IRS Data Retrieval when submitting your FAFSA.
- ☐ Check here if you are attaching a copy of your 2012 IRS tax transcript (COPIES OF ACTUAL TAX RETRUNS CANNOT BE ACCEPTED). **Tax Return Transcripts must be requested directly from the IRS** by visiting www.IRS.gov and clicking on "Order a Transcript" or by calling 1-800-908-9946. You may also pick up an IRS Tax return transcript from your local IRS office. For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation.
- ☐ Check here if you were not employed and had no income earned from work in 2012.
- ☐ Check here if the student was employed in 2012 but will not file and is not required to file a 2012 federal tax return. List below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is attached. Attach copies of all 2012 W-2 forms issued to you by employers. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2012 Amount earned	IRS W-2 Attached?
	$	
	$	
	$	

If more space is needed, attach a separate page with your name and CofC ID# at the top.

D. Parent(s)' Tax Forms and Income Information *: Parent(s) include Parent(s) reported in section B of this worksheet*

1) Check only one box below:

- ☐ Check here if your parent(s) completed the IRS Data Retrieval when submitting your FAFSA.
- ☐ Check here if your parent(s) are attaching a copy of their 2012 IRS tax return transcript (COPIES OF ACTUAL TAX RETURNS CANNOT BE ACCEPTED). **Tax Return Transcripts must be requested directly from the IRS** by visiting www.IRS.gov and clicking on "Order a Transcript" or by calling 1-800-908-9946. For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation. You may also pick up a Tax Return Transcript from your local IRS office.
- ☐ Check here if your parent(s) were not employed and had no income earned from work in 2012.
- ☐ The parent(s) was employed in 2012 but will not file and is not required to file a 2012 federal tax return. List below the names of all employers and the amount earned from each employer in 2012. Attach copies of all 2012 W-2 forms issued to your parent(s) by employers. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, attach a separate page with your name and CofC ID# at the top.

Employer's Name	2012 Amount earned	IRS W-2 Attached?
	$	
	$	
	$	
	$	

2) Funds paid for child support: If you or your parent(s) paid child support in 2012 because of a divorce or separation or as a result of a legal requirement, please complete the following information. **Don't include support paid for children included in family (anyone listed in section B of this form).**

Name of Person who paid child support.	Name of Person to whom child support was paid.	Name(s) of the child for whom the support was paid.	Total Amount of Child Support Paid in 2012.

E. Receipt of SNAP Benefits

☐ Check this box if someone in the student's parent's household (listed in section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012 calendar years.

F. Sign This Worksheet

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date_____
Student

_____ Date_____
Parent (must sign)